

The information provided in this document has been developed in response to the request from HUD for more detail pertaining to the CDBG funding allocation process for the City of Great Falls between 2012 and 2017. The audio recordings for the Community Development Council (CDC) meetings do not provide a definitive record due to the audio not defining the speaker or capturing individuals leaving the room. Additionally, the CDC Minutes do not always provide a detailed record of voting and recusal. As a result, the information gathered below is based on the integrity of the records available. Only the City officers with potential conflicts are identified in the summary, thus other officers may be noted in the record, but not in the summary of each year.

2012

<u>Name</u>	<u>City appointment</u>	<u>Non-City involvement</u>
• Tina Cubbage	CDC Member	Employed by Big Brothers/Big Sisters
• Sandie Wright	CDC Member	Employed by Children's Museum of MT
• Anita Fisher	CDC Member	Employed by Paris Gibson Square Museum
• Jolene Bach	CDC Member	Employed by Rural Dynamics
• Bill Bronson	City Commissioner	Spouse employed by NeighborWorks Great Falls

Record:

02/21/2012 CDC Meeting Minutes

Tina Cubbage presented the Big Brothers/Big Sisters CDBG Grant Application

03/6/2012 CDC Meeting Minutes

Shannon Hoiland, CDC Chair, reminded the group that if any individual CDC member is an employee or on the board of an agency which applied for funds, that person would need to leave the room during the discussion of that application.

03/6/2012 CDC Meeting Minutes - Projects funded voting record.

Children's Museum of Montana - Unanimous agreement was reached to fund at the full amount. \$6,000

Big Brothers and Big Sisters - Unanimous agreement was reached to fund at the full amount. \$5,005

Paris Gibson Square - Concern was raised about non-disabled people using adaptive equipment. Consensus was to fund purchase of handicap accessible art supplies as these will directly benefit disabled people. \$3,000

Paris Gibson Square - Consensus was reached to fund the boiler with the balance of the remaining public facility funds. \$20,342 ***–Paris Gibson Square was not funded due to a not being eligible per HUD correspondence on 12/18/2012.***

Rural Dynamics, Inc. - Some members questioned whether the application was for scholarships versus paying for staff salaries which is not allowed by the City Commission policies. It was noted Rural Dynamics had provided additional information after the presentation that clarified the intended use of CDBG funds. Observation was made that no other agencies in the community provided the type of services Rural Dynamics does. The group reached consensus to initially fund the Prosperity Club membership portion of the application but to return to consideration of it once they had discussed the other public service applications. \$18,000

A vote was held and seven of the nine members (one abstaining) voted to partially fund Rural Dynamics at \$18,000 for Prosperity Club memberships.

03/20/2012 *City Commission Meeting Minutes*

Commissioner Burow moved, seconded by Commissioner Bronson, that the City Commission accept the proposed use of funds for the 2012/2013 Community Development Block Grant (CDBG) Program and HOME Program for inclusion in the Annual Action Plan, and set the public hearing for April 17, 2012.

Motion carried 5-0.

05/01/2012 *City Commission Meeting Minutes*

Commissioner Burow moved, seconded by Commissioner Bronson, that the City Commission adopt the Annual Action Plan including the use of the 2012/2013 Community Development Block Grant funds and 2012/2013 HOME Program funds as recommended.

Motion carried 5-0.

2013

<u>Name</u>	<u>City appointment</u>	<u>Non-City involvement</u>
• Jolene Bach	CDC Member	Employed by Rural Dynamics

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| • Dave Sutinen | CDC Member | Employed by Quality Life Concepts |
| • Sandie Wright | CDC Member | Employed by Children's Museum of MT |
| • Carrie Koppy | CDC Member | Employed by NeighborWorks Great Falls |
| • Bill Bronson | City Commissioner | Spouse employed by NeighborWorks Great Falls |

Record:

02/26/2013 CDC Meeting Minutes- Projects funded voting record.

Children's Museum - The CDC unanimously agreed to fully fund at \$5,000.

Rural Dynamics - The CDC agreed to table the discussion at that point, not fund at any level and return to it later.

Quality Life Concepts - The CDC agreed to fund at \$7,500 and fund the lift, slings and bathroom tracking only.

The CDC also agreed to fund Rural Dynamics at \$7,500, with the provision that if the funding for public services is \$99,000 rather than \$107,000, the \$7,500 would not be given to Rural Dynamics.

Anita Fisher made a motion to recommend funding for all projects as discussed and as listed below. Scott Anderson seconded the motion and it was carried unanimously.

03/19/2013 City Commission Meeting Minutes

Commissioner Jones moved, seconded by Commissioners Burow and Kelly, that the City Commission accept the proposed use of funds for the 2013/2014 Community Development Block Grant (CDBG) Program and HOME Program for inclusion in the Annual Action Plan, and set the public hearing for April 16, 2013.

Motion carried 5-0.

05/07/2013 City Commission Meeting Minutes

Commissioner Burow moved, seconded by Commissioner Jones, that the City Commission adopt the Annual Action Plan including the use of the 2013/2014 Community Development Block Grant funds and 2013/2014 HOME Program funds as recommended.

Motion carried 5-0.

2014

<u>Name</u>	<u>City appointment</u>	<u>Non-City involvement</u>
• Dave Sutinen	CDC Member	Employed by Quality Life Concepts
• Neil Fortier	CDC Member	Employed by NeighborWorks Great Falls
• Anita Fisher	CDC Member	Employed by Paris Gibson Square Museum
• Carrie Koppy	CDC Member	Employed by NeighborWorks Great Falls
• Bill Bronson	City Commissioner	Spouse employed by NeighborWorks Great Falls

Record:

03/04/2014 *CDC Meeting Minutes- Projects funded voting record.*

Quality Life Concepts – After much discussion regarding the profitability of the program and the benefit to the agency, the CDC concluded that the purchase of the enclosed trailer would be the best use of funds. The CDC agreed to fund at \$5,500.

Paris Gibson Square – The CDC agreed to partial funding of the program due to the high number of requests for other funding. The CDC agreed to fund at \$5,000.

NeighborWorks – The CDC agreed to partial funding for the project due to the demands of other programs. The CDC agreed to fund at \$84,903.

NeighborWorks/Southside Garden - CDC agreed to not fund at any level because of its low ranking.

Conclusions

“Susan McCord made a motion to recommend funding for Public Service project as discussed and listed above. Dave Fink seconded the motion and it was carried unanimously.

Dave Fink made a motion to recommend funding for the Public Facility projects as discussed and listed above. Susan McCord seconded the motion and it was carried unanimously.

Jolene Bach [no longer employed by Rural Dynamics] made a motion to recommend funding for Affordable Housing projects as discussed and listed above. Anita Fisher seconded the motion and it was carried unanimously."

03/18/2014 *City Commission Meeting Minutes*

Commissioner Kelly moved, seconded by Commissioner Jones, that the City Commission accept the proposed use of funds for the 2014/2015 Community Development Block Grant Program and HOME Program for inclusion in the Annual Action Plan and set the public hearing for April 15, 2014.

Motion carried 5-0.

05/06/2014 *City Commission Meeting Minutes*

Commissioner Kelly moved, seconded by Commissioner Burow, that the City Commission adopt the Annual Action Plan including the use of the 2014/2015 Community Development Block Grant (CDBG) funds and 2014/2015 HOME Program funds as recommended.

Motion carried 5-0.

2015

<u>Name</u>	<u>City appointment</u>	<u>Non-City involvement</u>
• Jolene Bach	CDC Member	Employed by Great Falls Development Authority (GFDA)
• Dave Sutinen	CDC Member	Employed by Rural Dynamics
• Dave Fink	CDC Member	Board Member at Rural Dynamics
• Harmony Wolfe	CDC Member	Employee of Paris Gibson Square Museum
• Jennifer Fines	CDC Member	Executive Director of Habitat for Humanity
• Neil Fortier	CDC Member	Employed by NeighborWorks Great Falls
• Bill Bronson	City Commissioner	Spouse employed by NeighborWorks Great Falls, Board member of GFDA
• Bob Kelly	Mayor	Board member of GFDA

Record:

02/04/2015 CDC Meeting Minutes

Jolene Wetterau stated, to avoid any conflict of interest—perceived or real—CDC members who work for or sit on the board of directors of an agency applying for a grant or potentially have some other perceived conflict of interest shall not score that agency's application on the matrix (an average of the other CDC scores will be inserted for that score) and will recuse themselves from any discussion about the application's merit.

02/11/2015 CDC Meeting Audio

A CDC board member asked if the board needed to ask if there was a conflict of interest. Another board member stated that she read the guidelines and was wondering if individuals who volunteer for an organization qualify as a conflict of interest. Another board member responded that only if the volunteers benefit from the funding or serve on the board of the organization. Another board member stated that he serves on the board of RDI [Rural Dynamics] and said that if anyone wants to excuse themselves from discussion they can. He stated that he did not plan on sitting through any discussion in relation to RDI, just to make it comfortable for everybody else because there have been comments on conflict of interest.

A board member stated that Torgerson's [store in Great Falls] donated a trailer hitch to the Family Promise van and installed it on the van for them. He identified himself as the main push behind the donation because his father-in-law's involvement with the organization. He asked if he needed to excuse himself. Another board member asked if he felt it would sway his objectivity. There was no clear answer and the meeting proceeded.

While discussing scoring of the applications two CDC board members stated that they would not score the organizations they were affiliated with, specifically GFDA and Habitat for Humanity.

03/03/2015 CDC Meeting Audio

Jolene Bach stated she forgot to leave the room for the initial discussion regarding GFDA, but she did not participate in the discussion.

Board member offers to leave the room for NeighborWorks discussion, audio does not conclusively indicate if anyone left the room.

Board member offers to leave the room for Rural Dynamics discussion, audio does not conclusively indicate if anyone left the room.

Jolene Bach left the room for secondary discussion regarding GFDA.

Board member indicated they would recuse themselves from the discussion regarding Sunburst Unlimited, INC. because they were affiliated and facilitated their board retreat that year.

03/03/2015 CDC Meeting Minutes - Projects funded voting record.

Family Promise of Great Falls - The CDC agreed to a partial funding of \$10,000 for this new organization to Great Falls.

Rural Dynamics - The CDC agreed to a partial funding at \$10,000.

Habitat for Humanity - The CDC agreed to fund at \$25,000.

NeighborWorks - The CDC agreed to fund at \$22,780.

Conclusions

Jolene Bach made a motion to approve the funded levels as recommended by the CDC and to move forward with making presentation to the City Commission. Dave Fink seconded the motion and the motion was passed.

03/17/2015 City Commission Meeting Minutes

Commissioner Jones moved, seconded by Commissioner Kelly, that the City Commission accept the proposed use of funds for the 2015/2016 Community Development Block Grant Program (CDBG) and HOME Program for inclusion in the 2015/2016 Annual Action Plan and set the public hearing for May 19, 2015, on the proposed 2016-2020 HUD Consolidated Plan including the Annual Action Plan.

Motion carried 5-0.

01/19/2016 City Commission Meeting Minutes

Deputy City Manager Jennifer Reichelt reported that this is a request to approve a Professional Services Agreement for the serving of the City's Rehabilitation Loan Program to NeighborWorks Great Falls.

Commissioner Jones moved, seconded by Commissioner Bronson, that the City Commission approve the Professional Services Agreement with NeighborWorks Great Falls.

Commissioner Bronson noted that his wife is an employee at NeighborWorks. He explained that his wife is not involved with this particular program. She operates a totally separate and independently financed program. After consulting with City Attorney Sara Sexe and concluding that there is not a conflict of interest he will be participating in this matter.

Motion carried 3-1 (Commissioner Houck dissenting).

2016

<u>Name</u>	<u>City appointment</u>	<u>Non-City involvement</u>
• Jolene Bach	CDC Member	Employed by Great Falls Development Authority (GFDA)
• Dave Sutinen	CDC Member	Employed by Rural Dynamics
• Dave Fink	CDC Member	Board Member at Rural Dynamics
• Harmony Wolfe	CDC Member	Employee of Cascade County Law Clinic
• Jennifer Fines	CDC Member	Executive Director of Habitat for Humanity
• Neil Fortier	CDC Member	Employed by NeighborWorks Great Falls
• Bill Bronson	City Commissioner	Spouse employed by NeighborWorks Great Falls, Board member of GFDA
• Bob Kelly	Mayor	Board member of GFDA

Record:

02/23/2016 CDC Meeting Minutes

Great Falls Development Authority – The CDC agreed to fund the job creation revolving loan program for \$40,000. With this funding recommendation a remaining balance of \$15,491 was agreed to be put aside to allocate to another category.

Rural Dynamics – The CDC agreed that the credit building program would be benefit to the community to low/moderate persons, however due to limited funding it was agreed that the community could be better served through other programs.

Habitat for Humanity - The CDC agreed to fund at \$70,564.

NeighborWorks - The CDC agreed to fund at \$75,000.

Jolene Bach made a motion to approve the funded levels as recommended by the CDC and to move forward with making presentation to the City Commission. Dave Fink seconded the motion and the motion was passed.

02/09/2016 CDC Meeting Audio

Neil Fortier stated he will recuse himself from all allocation discussion/decision on the NeighborWorks Application and Revolving Loan Fund, as NeighborWorks has the contract to administer the Revolving Loan Fund. Jennifer Fines stated she will recuse herself from all allocation discussion/decision on the Habitat for Humanity Application.

02/23/2016 CDC Meeting Audio

Jolene Bach left the room for allocation discussion/decision on GFDA funding. Jennifer Fines and Neil Fortier were absent from the entire allocation meeting. Harmony Wolfe left the room for allocation discussion/decision on Cascade County Law Clinic funding. Dave Fink and Dave Sutinen left the room for allocation discussion/decision on Rural Dynamics funding.

05/03/2016 City Commission Meeting Minutes

Commissioner Jones moved, seconded by Commissioner Houck, that the City Commission adopt the 2016/2017 Annual Action Plan detailing the use of the 2016/2017 Community Development Block Grant funds and 2016/2017 HOME Program funds as recommended, and authorize the submittal to the U.S. Department of Housing and Urban Development (HUD). Motion carried 5-0.

FY16 Amendment Voting Record (Vote was for CDBG Timeliness Projects. This did not involve CDC members but did include Commissioner Bill Bronson)

03/21/2017 City Commission Meeting Minutes

Commissioner Jones moved, seconded by Commissioner Burow, that the City Commission amend the motion on the floor as follows:

That the City Commission approve the 2016/2017 Amended Annual Action Plan, and to approve the Public Facilities and Affordable Housing Applications as submitted with the addition of \$10,000 being allocated to the Great Falls Senior Center.

Those projects include: (GFHA) Fire alarm system at Austin Hall, (NW/Habitat) Castle Pines lot purchase, (Grace Home) lot purchase, (P&R) outdoor fitness stations in Gibson Park, pavilion at West Bank Park and Gibson Park play structure.

Motion carried 5-0.

2017

<u>Name</u>	<u>City appointment</u>	<u>Non-City involvement</u>
• Dave Sutinen	CDC Member	Employed by Rural Dynamics
• Dave Fink	CDC Member	Board Member at Rural Dynamics
• Harmony Wolfe	CDC Member	Employee of Cascade County Law

• Jennifer Fines	CDC Member	Clinic , Past Employee of Paris Gibson Square Executive Director of Habitat for Humanity
• Neil Fortier	CDC Member	Employed by NeighborWorks Great Falls
• Bill Bronson	City Commissioner	Spouse employed by NeighborWorks Great Falls, Board member of GFDA
• Bob Kelly	Mayor	Board member of GFDA
• Susan Wolff	CDC Member	Board member of GFDA
• Tracy Houck	City Commissioner	Executive Director of Paris Gibson Square Museum

Record:

02/22/2017 CDC Meeting Audio

Susan Wolff left the room for allocation discussion/decision on GFDA funding. Neil Fortier left the room for allocation discussion/decision on the NeighborWorks Application and Revolving Loan Fund, as NeighborWorks has the contract to administer the Revolving Loan Fund. Jennifer Fines left the room for allocation discussion/decision on the Habitat for Humanity Application. Dave Sutinen left the room for allocation discussion/decision on the entire Public Service Allocation.

02/22/2017 CDC Meeting Minutes

Great Falls Development Authority – The CDC discussed funding the job creation revolving loan program for \$40,000

City PCD-RLF Servicing - The CDC unanimously agreed to partially fund the program at \$40,000 with the policy message: *moving forward the city will need to build this cost into the City's Revolving Loan Fund so the fund is self-sustainable.*

Habitat for Humanity - The CDC agreed to partially fund the proposal at \$65,000 due to limited available funds

NeighborWorks - The CDC agreed to partially fund the proposal at \$82,903 due to limited available funds

Rural Dynamics - The CDC unanimously agreed to fully fund the project at \$11,250

02/23/2017 CDC Meeting Minutes

Paris Gibson Square- The CDC agreed not to fund the project due to limited funding and discrepancies in the bathroom accessibility plans for the project.

04/03/2017 CDC Meeting Minutes

Harmony Wolfe excused herself from the meeting due to a scheduling conflict and Neil Fortier, as vice-chair, agreed to run the meeting.

Tom Micuda explained that due to a procedural conflict during the original CDC evaluation process, the City Manager's Office has asked the CDC to reconvene to review the Public Facility presentations and vote again on the Public Facility project allocations.

Susan Wolff motioned- " I move that the previous CDBG funding allocation recommendations for Public Facilities projects be withdrawn by the Community Development Council due to procedural irregularities that occurred during previous consideration of these projects, on the conditions that at today's meeting the CDC will reconsider these same Public Facilities requests and make recommendations to the City Commission and that all applicants for Public Facilities project funding shall make presentations that are the same in substance and form as were made during the February 17 meeting of the CDC."

Motion seconded by Ben Buckridge. All in favor. None Opposed. Motion carried.

Paris Gibson Square - The CDC agreed to partially fund the request at \$27,927, solely funding the Bathroom ADA Rehab. The Bathroom Rehab portion of the request was preferred because it was a clearly a greater need for the agency than the elevator improvements

Susan Wolff motioned to approve the funding recommendations as stated, Jennifer Fines seconded. All in favor. None Opposed. Motion carried.

04/18/2017 City Commission Meeting Minutes

Mayor Kelly announced that he and Commissioner Bronson resigned their positions on the Great Falls Development Authority (GFDA) Board and Executive Board so as to avoid any appearance of a conflict of interest. He encouraged public attendance at GFDA's Board meetings, as he and Commissioner Bronson will continue to do.

City Attorney Sara Sexe added that, after the March 7, 2017, City Commission work session where the initial 2017/2018 CDBG allocations were discussed, the City was advised by an applicant for the public facilities project funds that there was a potential conflict with one of the CDC members. Attorney Sexe reported that she looked into the issue and determined that, because of the appearance of a potential conflict and the potential that it might reasonably be

expected to affect the independence of the CDC member or give the appearance of such effect, along with another procedural issue, she decided the best method would be to reconvene the CDC to hear the presentations on the public facilities projects. The public service and the housing projects were not affected by the alleged conflict. The basis of her opinion was that if the alleged conflict had been raised by either the applicant or the CDC member before the first CDC meeting in February, 2017, then the CDC member could have been recused from participating in the discussion or voting on the issue. By reconvening the CDC on this issue of the public facilities projects alone, the appearance or existence of the conflict would be removed.

The CDC members were advised that there was a procedural conflict causing the CDC to be reconvened only as to the public facilities projects. The CDC reconvened on April 3, 2017, as to those projects. Before the meeting the applicants were instructed specifically by City staff that their presentations were to be substantively the same as their first presentations to the CDC in February.

All applicants for the public facilities funds made presentations again before the CDC. The CDC then discussed and agreed upon recommendations as to how to allocate those funds. The member against whom the conflict was claimed did not vote on the final recommendations of fund allocations or participate in the allocation discussions at the end of the meeting.

Commissioner Jones moved, seconded by Commissioner Bronson, that the City Commission accept the proposed use of CDBG funds as submitted for the Public Services and Affordable Housing projects, for the 2017/2018 Community Development Block Grant (CDBG) Program for inclusion in the 2017/2018 Annual Action Plan.

Motion carried 3-1-1 (Commissioner Burow dissented and Commissioner Houck abstained).

Commissioner Jones moved, seconded by Commissioner Burow, that the City Commission accept the proposed use of CDBG funds as submitted for the Economic Development project, for the 2017/2018 Community Development Block Grant (CDBG) Program for inclusion in the 2017/2018 Annual Action Plan.

Commissioner Bronson noted that he is going to recuse himself from voting on this motion.

Mayor Kelly noted his resignation from the GFDA Board.

Motion carried 3-0-2 (Commissioners Bronson and Houck abstained).

Commissioner Jones moved, seconded by Commissioner Bronson, that the City Commission accept the proposed use of CDBG funds as submitted for the Public Facility Improvement projects, for the 2017/2018 Community Development Block Grant (CDBG) Program for inclusion in the 2017/2018 Annual Action Plan.

Commissioner Burow noted that he didn't attend all of the CDC meetings, and he wasn't present during some discussions. He expressed concern about receiving this meeting's packet, seeing changes to the allocations, and not receiving answers from staff to his questions. He did

note that City Attorney Sexe got a hold of him this evening as he was driving back into town. He is not saying anything was done wrong by anyone, other than the appearance of the situation not being as clear as it should be. He continued that he has concern about public perception that Paris Gibson Square was originally turned down for a grant, and now that recommendation has changed after a Commissioner that works for Paris Gibson Square complained.

City Attorney Sexe commented that she looked at the issue, regardless of who made the complaint, as she would have done with any of the other applicants. If the same complaint had been made, the same action would have been taken to try to remove the alleged conflict from the determination and the evaluation of the projects.

With regard to Public Facility Improvements, Commissioner Bronson commented that in addition to the CDC recommending an allocation of around \$28,000 for Paris Gibson Square, that there were some changes to the allocations for Opportunities, Inc., Public Works, Park and Recreation, and the Center for Mental Health. In the case of Public Works there was a substantial reduction in the allocation for ADA accessible ramps.

Director Raymond commented that he was in attendance during consideration of the second set of proposals. He noted that the City did receive some funding through the supplemental allocation for the timeliness funds. Those explained that the reason for the reductions was because those funds were removed from the Public Facilities category because they had already been funded.

With regard to the specific decreases, CDBG Administrator Maria Porter reported that when the CDC reconvened they basically started off with a blank slate. They did not know what the prior scores or allocations were. She further noted that, due to CDC schedules, there were different people at the table having those conversations between the two different meetings.

Commissioner Bronson continued that, based on the explanation by the City Attorney, what the CDC did was give the Commission a much better result. The worse result would have applied had the Commission proceeded with the original allocations.

To the best of his knowledge, there has never been an issue until now. Going forward, he suggested the Commission consider Mr. Doney's recommendation and that the entire composition of the CDC be looked at. It may be more complicated and time consuming finding people to serve in that capacity.

Commissioner Bronson concluded that, since a good solution was proposed for a difficult problem, he suggested that the Commission vote on this motion.

Commissioner Jones concurred with Commissioner Bronson's comments

Motion carried 3-1-1 (Commissioner Burow dissented and Commissioner Houck abstained).

06/06/2017 City Commission Meeting Minutes

There has been increasing concern regarding real and perceived conflicts of interest throughout the process. Staff and the public are concerned about the integrity of the process. This too must be addressed. – Craig Raymond, Director of Planning and Community Development

Commissioner Jones moved, seconded by Commissioner Burow, that the City Commission adopt the proposed 2017/2018 Annual Action Plan for submission to Housing and Urban Development (HUD), as submitted and reaffirm the April 18, 2017, award of funds for Public Services and Affordable Housing Projects, for the 2017/2018 Community Development Block Grant (CDBG) Program.

Motion carried 3-0-1 (Commissioner Houck abstained, Commissioner Bronson absent).

Commissioner Jones moved, seconded by Commissioner Burow, that the City Commission affirm the proposed Economic Development Project, for the 2017/2018 Community Development Block Grant (CDBG) Program for inclusion in the 2017/2018 Annual Action Plan.

Motion carried 3-0-1 (Commissioner Houck abstained, Commissioner Bronson absent).

Commissioner Burow commented that he has heartburn about this matter. He doesn't have an issue with the procedural problem. He discussed the ethical standards members of the Commission are held to.

Commissioner Jones commented that the City Attorney Sexe talked with the parties involved and came up with solutions. There is an absent Commissioner and a Commissioner abstaining. He wants to move forward with the public facilities projects. The issues have been resolved this year, and the process will be looked at next year.

Mayor Kelly commented that mistakes were made. He doesn't believe there is an ethical issue. Everyone acted in good faith. Prior to this year's allocations there were bumps along the way. What was learned is that this community is small enough where everyone has a vested interest in the outcome of the funds that are spent for their particular projects. Members of the Commission are volunteer officials. Sometimes things get in the way and members may make a bad choice or a misjudgment. He doesn't think that infers anyone on the Commission is criminal or unethical. Mistakes were made and the Commission will learn from those mistakes. The Planning and Community Development Director was instructed to review the entire process and make revisions.

Commissioner Jones moved, seconded by Commissioner Burow, that the City Commission affirm the proposed Public Facilities Projects, for the 2017/2018 Community Development Block Grant (CDBG) Program for inclusion in the 2017/2018 Annual Action Plan.

Motion received affirmative majority vote of quorum 2-1-1 (Commissioner Burow dissenting and Commissioner Houck abstaining, Commissioner Bronson absent). [Clerk's Note: Invalid Vote – See Item 18, June 20, 2017, City Commission Meeting Agenda.]

06/20/2017 City Commission Meeting Minutes

Commissioner Jones moved, seconded by Commissioner Bronson, that the City Commission rescind the affirmation of the proposed Public Facilities Projects for the 2017/2018 Community Development Block Grant Program (CDBG) for the inclusion in the 2017/2018 Annual Action Plan, for the purpose of a re-vote on the matter.

Motion carried 3-1-0 (Commissioner Burow dissenting and Commissioner Houck abstaining).

Commissioner Jones moved, seconded by Commissioner Bronson, that the City Commission affirm the proposed Public Facilities Projects, for the 2017/2018 Community Development Block Grant Program (CDBG) for inclusion in the 2017/2018 Annual Action Plan.

Commissioner Bronson reported that his son is a part-time employee at Paris Gibson Square Museum. He explained that his son's pay comes from general operating revenues and not from any CDBG allocations.

City Attorney Sexe reported that written correspondence stating that Commissioner Bronson does not receive any direct or indirect financial benefit from approval of the request had been submitted to the Department of Housing and Urban Development. City Attorney Sexe further explained that a representative from the Department of Housing and Urban Development had reported that there was not a conflict of interest.

Motion carried 3-1-0 (Commissioner Burow dissenting and Commissioner Houck abstaining).